



AUSTSAFE MERGER WITH SUNSUPER

Employer Information



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A history of shaping financial success

P 07 4924 9100 / E kennas@kennas.com / www.kennas.com

5th Floor Capricornia Electricity Centre Cnr Fitzroy & Alma Streets / PO Box 201 / Rockhampton Qld 4700

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DO ANY OF YOUR EMPLOYEES NOMINATE AUSTSAFE AS THEIR SUPER FUND?

On 30 March 2019, AustSafe Super merged into Sunsuper. If you had any employees with AustSafe Super as their nominated super fund, you will no longer be able to process super contributions to their fund from 30 March 2019.

As a result of the merger, AustSafe Super members will have their super account and balance transferred to Sunsuper. This means that your employee will receive new membership details with Sunsuper. The new member information was expected to be dispatched in April 2019. If your employees haven't already provided you with their updated super membership details, please request this from them.

If your employees choose to nominate the new Sunsuper fund as their choice of super fund, the following link provides access to the necessary documents for nomination and compliance purposes: <https://www.sunsuper.com.au/forms-and-tasks/member-tasks/choose-sunsuper-for-my-super-payments>

Alternatively, you can request that they renominate their choice of fund using the Superannuation (Super) Standard Choice Form available from the Australian Taxation Office: <https://www.ato.gov.au/assets/0/104/2244/2335/3c4347e5-f117-48af-9349-43e9f72ea811.pdf>

Once you have received your employees' updated super choice membership details, please ensure that you update your SuperStream database so that future contributions are directed to the appropriate fund.

If you are using Xero's AutoSuper:

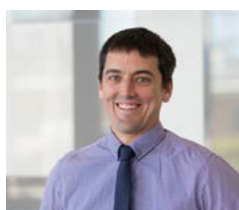
1. Add Sunsuper as a fund within your organisation, if not already listed
- Organisation Settings > Payroll Settings > Superannuation > Add Superannuation Fund
2. Edit the affected employee's existing Austsafe Super membership to nominate the new Sunsuper membership details (that is, do not add a new superannuation membership against the employee).
- Payroll > Employees > Select Employee > Employment > Superannuation Memberships

Please remember that superannuation guarantee contributions are required to be paid to the super funds by the 28th day following the end of each quarter.

DATE DUE

Quarter 1	1 July to 30 September	28 October
Quarter 2	1 October to 31 December	28 January
Quarter 3	1 January to 31 March	28 April
Quarter 4	1 April to 30 June	28 July

FOR MORE INFORMATION CONTACT



Peter Shonhan
Partner / Director

Chartered Accountant

07 4924 9100 / 0439 534 197
petershonhan@kennas.com



Penny McGuinness
Partner / Director

Chartered Accountant

07 4924 9100
pennymcguinness@kennas.com